

**Barefoot Resort Joint Committee, Inc.**  
**Regular Meeting of the Board of Directors Minutes**  
**August 4, 2022**

**I. OPENING OF MEETING**

A Regular Meeting of the Barefoot Resort Joint Committee, Inc. Board of Directors was called to order by Mr. Atwood at 1:34 p.m. in the Ponderosa Management Conference Room located at 4876 Barefoot Resort Bridge Road, Suite C, North Myrtle Beach, SC 29582.

**Board Members Present:** Michael Atwood, Tom Staats, Holly Casper,  
Mary Gavin, and Anne Castro

**Also Present:** Kelly White & Brandy Reaves of  
Ponderosa Management, LLC

**II. ESTABLISHMENT OF QUORUM**

A quorum of the Board of Directors was present to conduct the meeting.

**III. ORGANIZATION OF THE BOARD OF DIRECTORS**

Upon a Motion made by Mr. Staats and seconded by Ms. Casper, and carried, it was: **MOVED: To appoint Mr. Atwood as President.**

Upon a Motion made by Mr. Staats and seconded by Ms. Casper, and carried, it was: **MOVED: To appoint Ms. Castro as Vice President.**

Upon a Motion made by Ms. Castro and seconded by Ms. Casper, and carried, it was: **MOVED: To appoint Mr. Staats as Secretary.**

Upon a Motion made by Mr. Staats and seconded by Ms. Castro, and carried, it was: **MOVED: To appoint Ms. Casper as Treasurer.**

Upon a Motion made by Mr. Atwood and seconded by Mr. Staats, and carried, it was: **MOVED: To appoint Ms. Gavin as Director At Large.**

**IV. APPROVAL OF MINUTES**

Upon a Motion made by Ms. Castro, seconded by Mr. Staats, and carried, it was: **MOVED: To waive the reading of the Minutes of the May 18, 2022 Regular Board of Directors Meeting and approve as written and submitted.**

**V. UNFINISHED BUSINESS**

**A. North Tower Parking Lot Paving**

Ms. White informed the Board of Directors of Earthworks Group interest of the engineer portion. Earthworks Group is currently five (5) to six (6) months out. This item is tabled in order for Ms. White to locate original drawings from DDC.

**B. Drainage Outfall and Legal Document**

This item is tabled until Ms. White consults with Attorney Dawkins to define "Maintenance" as stated in the Arbitration Agreement.

C. Sign Studio & Graphics Invoice #156

Upon a Motion made by Ms. Castro, seconded by Ms. Casper, and carried, it was: **MOVED: To approve payment in the amount of \$24,970.40 to Sign Studio & Graphics. The vendor is to be advised that the remaining balance of \$10,000.00 will be paid when the monument upgrade is complete to include cleaning of the Windy Hill monuments and the repair and painting of the top caps of the Windy Hill monuments.**

VI. NEW BUSINESS

A. 2023 Budget Meeting

The Board of Directors directed Ms. White to schedule a meeting in September, based on the Board of Directors availability.

B. 4<sup>th</sup> Quarter Meeting

The 4<sup>th</sup> quarter Board of Directors meeting will be held on December 5, 2022 at 12:00 p.m. The location will be determined at a later date.

C. North Tower Pool Rules and Regulations

Upon a Motion made by Ms. Castro, seconded by Ms. Gavin, and unanimously carried, it was: **MOVED: To amend AP Security contract hours to 11:00 a.m. until 8:00 p.m. daily.**

D. Havens Owner Request

After review and discussion, the Board of Directors denied the owner request to purchase short term rental passes at a reduced cost.

The Board of Directors directed Ponderosa Management to determine how many short term rental cards should be allowed, what the initial cost should be, and what the replacement cost should be. This item is tabled until the next meeting.

E. Par Avenue Monument Accident

Ms. White updated the Board of Directors. At this time, the item is tabled until the insurance carrier is reached from the person responsible for the accident.

VII. ADJOURNMENT

Upon a Motion made by Ms. Castro, seconded by Ms. Casper, and unanimously carried, it was: **MOVED: To adjourn the meeting at 3:10 p.m.**

Respectfully submitted by:

  
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Brandy Reaves, Recording Secretary

Date: 9/23/2022

Approved by:

  
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Michael Atwood, President

Date: 9/23/2022