

**Barefoot Resort Joint Committee, Inc.**  
**Regular Meeting of the Board of Directors Minutes**  
**December 19, 2023**

**I. OPENING OF MEETING**

A Regular Meeting of the Barefoot Resort Joint Committee, Inc. Board of Directors was called to order by Mr. Atwood at 12:14 p.m. at Greg Norman's located at 4930 Highway 17 South, North Myrtle Beach, SC 29582.

**Board Members Present In Person:** Michael Atwood, Anne Castro, Jay Springs, and Tom Staats

**Board Members Absent:** Richard Couture

**Also Present:** Kelly White and Brandy Reaves of Ponderosa Management, LLC

**II. ESTABLISHMENT OF QUORUM**

A quorum of the Board of Directors was present to conduct the meeting.

**III. APPROVAL OF MINUTES**

Upon a Motion made by Ms. Castro, seconded by Mr. Staats, and carried, it was: **MOVED: To approve the Budget Meeting Minutes of the September 21, 2023 as written and submitted.**

**IV. MINUTE RATIFICATION**

Upon a Motion made by Ms. Castro, seconded by Mr. Staats, and carried, it was: **MOVED: To approve the November 28, 2023 Mainscape proposal in the amount of \$6,500.00 to clean up all kudzu and small trees in the ravine at Harbour Cove and to remove all debris exposing rip rap with a chemical treatment.**

Upon a Motion made by Ms. Castro, seconded by Mr. Staats, and carried, it was: **MOVED: To approve the December 11, 2023 Mainscape proposal in the amount of \$5,236.00 to install eight (8) dark pink camellias and ten (10) oakleaf hydrangea in the areas where the shrubs were removed on Longbridge berm 1 that backs up to Waters Edge Court.**

Upon a Motion made by Ms. Castro, seconded by Mr. Staats, and carried, it was: **MOVED: To approve the December 11, 2023 Mainscape proposal in the amount of \$7,404.00 to install twelve (12) dark pink camellias and ten (10) oakleaf hydrangea in the areas where the shrubs were removed on Longbridge berm 1 that backs up to Waters Edge Court.**

Upon a Motion made by Ms. Castro, seconded by Mr. Staats, and carried, it was: **MOVED: To approve the December 15, 2023 Mainscape proposal in the amount of \$7,205.57 to add a drip line irrigation system to water the new plant material installed on Longbridge berm 1 that backs up to Waters Edge Court.**

**V. UNFINISHED BUSINESS**

**A. Harbour Cove Outfall #2**

Mr. Atwood reported that an onsite meeting will be held on January 3, 2024 at 2:00 p.m. to discuss the findings of the outfall #2 with Mr. Zimmerman and to answer any questions posed.

B. North Tower Parking Lot Paving

Ms. White provided the Board of Directors with the proposals received to pave the North Tower Parking lot. Coastal Asphalt submitted a proposal in the amount of \$274,045.35; however, this did not include landscape material. Mainscape submitted a proposal in the amount of \$63,782.56 for the landscape material to work with Coastal Asphalt. Weaver Construction submitted a proposal in the amount of \$276,750.00 to include landscape material. The amount budgeted for the project is \$113,200.00. This item has been tabled until the 2025 budget.

C. Reserve Study

Ms. White requested that the Board of Directors review the Reserve Study and have all questions posed on or before January 3, 2024.

D. Mainscape Landscape Updates

Ms. Reaves informed the Board of Directors that Longbridge berm #1, located behind Waters Edge Court, is still in process.

E. Ponderosa Maintenance & Construction Updates

Ms. White informed the Board of Directors that the North Tower Pool grill installation and pool pump house exterior painting will begin in the spring of 2024.

VI. NEW BUSINESS

A. North Tower Pool Deck Coping

Ms. White informed the Board of Directors that a section of coping has cracked. Proposals have been requested from Low Country Pools. This item is tabled until the proposal is received.

B. CDAR's Renewal

Upon a motion made by Ms. Castro, seconded by Mr. Springs, and carried, it was: **MOVED: To approve the January 4, 2024 CDAR renewal for twenty-six (26) weeks.**

VII. 3<sup>rd</sup> QUARTER MEETING DATE

The next meeting date has been tabled until the Board of Directors are announced for the Barefoot Resort Residential Owners' Association, Inc. on January 5, 2024.

VIII. ADJOURNMENT

Upon a motion made by Ms. Castro, seconded by Mr. Staats, and carried, it was: **MOVED: To adjourn the meeting at 1:05 p.m.**

Respectfully submitted by:

Brandy Reaves

Brandy Reaves, Recording Secretary

Date: 2/2/2024

Approved by:

Michael Atwood

Michael Atwood, President

Rick Conure

Date: 2/2/2024